

BY-LAWS

of

BREME CHAPTER - ROSE CROIX 862

1. The Regular meetings of the Chapter shall be held on the Second Monday in May, First Thursday in July and the First Wednesday in September, at The Masonic Hall, Bromsgrove, Worcestershire.
2. The Election of the Sovereign, Treasurer and two Auditors, and Outer Guard, shall take place at the September meeting and the enthronement of the Sovereign and appointment of the Officers at the May meeting.
3. The fees payable for Perfection, joining, rejoining, affiliation from another jurisdiction and the annual subscriptions due in advance on the first day of January shall be such sums as shall be from time to time determined by resolution in open Chapter after due notice has been given on the summons convening the meeting at which the resolution is to be considered.
4. The Recorder's services shall be deemed equivalent to payment of subscription.

5. In the ballot for membership two black balls shall exclude. Candidates for Perfection must be proposed and seconded in writing, stating their full name, date of birth, profession or occupation, place of abode the name and number of their Craft Lodge(s) and the date of raising. Prospective Candidates are not to be proposed in the Chapter without the prior approval of the Standing Committee.

6. Brethren of distinction, or who may have rendered special service to the Order, may be elected Honorary Members.

7. (a) The Treasurer shall collect all monies due to the Chapter and shall also make the necessary disbursements therefrom. Every item or receipt and expenditure shall be entered in a cash book kept by him for that sole purpose. He shall maintain an account at a bank or other financial institution approved by the Chapter. The account shall be in the name of the Chapter and into it all monies, cheques etc. received shall be promptly paid, and from it withdrawals may be made under such signature or signatures as the Chapter may decide. He shall produce his accounts annually to the Chapter at the Enthronement meeting and before the Sovereign is enthroned, prior to which he shall have produced them, with all vouchers to the Auditors elected by the Chapter. He shall hand over to his successor when

elected and invested the balances, together with all books, cheque books, bank statements, vouchers and instructions relating to the Chapter and sign all authorities and papers.

(b) All vouchers, papers, books etc relating to the financial affairs of the Chapter are the property of the Chapter which has power to require their production and to retain them at any time.

(c) The Auditors shall audit the accounts promptly when submitted to them by the Treasurer and sign them prior to their production to the Chapter.

(d) A copy of the annual accounts with the certificate of the Auditors shall be sent to every subscribing member of the Chapter and to the relevant Inspector General with the summons for the Enthronement Meeting.

(e) Where accounts are not presented as required by these By-laws the Sovereign shall forthwith inform the relevant Inspector General of the position and require them to be produced at the next regular meeting of the Chapter.

8. No payment for anything other than ordinary purposes shall be made from the Chapter funds without the sanction of the Chapter by resolution,

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notice of which shall be given in the Chapter summons, except in cases of emergency, when the Sovereign may authorise such expenditure to an amount not exceeding Twenty Pounds, and shall report the matter to the Chapter at the next meeting.

9. The Sovereign, Past Sovereigns of and in the Chapter, Prelate, Generals, Treasurer, Recorder and Assistant Recorder, shall constitute a Standing Committee. It shall meet by direction of the Sovereign to interview proposed Candidates and to report on any matter referred to it by the Chapter. Three shall form a quorum.

10. No alteration or addition shall be made to these By-laws unless notice thereof has been inserted in the summons convening the meeting at which such alteration or addition is to be discussed and not less than two thirds of the members present vote in favour thereof. No alteration or addition shall become effective until approved by the Supreme Council.

Passed at a regular meeting of the Chapter held on 7th July 1994.

Signed K L Davies 18° Sovereign

Recommended and forwarded by E F Hanson 33°
Inspector General